



St Aidan's PTA Committee Meeting Minutes

Held at the school on 19th October 2017 at 7.00PM

Attendees:	
Nicky Robinson (NR) (Secretary), Frances Thornton (FT) (Treasurer) (Chairing), Helen Ford (HF), Jo Spitzowski (JS), Rachel Guest (RG), Sam Hird (SH), Sarah Kendal (SK), Karen Hirst (KH)	
Apologies:	
Evelyne Barrow (EB)	
Agenda Item	Action
1	FT welcomed everyone to the meeting. Apologies taken for EB.
2	<p>NR reviewed the minutes from the previous Committee Meeting. Matters arising:</p> <ul style="list-style-type: none"> • Climbing wall – HF to chase with EB/JF for next meeting – carried Forward • Wish List <p>HF had a comprehensive list of things the teachers had said they would like:</p> <ul style="list-style-type: none"> ➤ Dictionaries – FT believed we had recently purchased some – HF to investigate where they are along with lab coats ➤ Thesaurus – class set? – which ones? ➤ Atlas – class set? – which ones? ➤ Paintbrushes – short thicker ones ➤ Board Games – particularly aimed at KS2 for indoor play etc. Such as connect 4, shut the box, draughts, scrabble, mastermind, snakes and ladders, ludo, junior monopoly. – NR to put in news letter initially to see response ➤ RE artefacts box x3 religions (HF to cost for next meeting) ➤ IT equipment – would need specifics for this and would ideally like to see a longer term plan so perhaps the PTA could put some money to this each year as part of a plan rather than individual request each year. <ul style="list-style-type: none"> • Events – see below • Summer fair – organiser/timings. FT/NR explained that the organisation of a summer fair was large task and required someone specifically to manage that. There was discussion around whether the PTA should hold a summer fair or whether a spring fair was more suitable. It was also raised that if we did it for the summer whether it would be on the same day as sports day. HF to talk to her colleagues as to whether sports day would be a Friday and whether they wanted the fair the same day. Also whether a weekend or Friday would be best is to be considered.

3	<p>FT presented the Treasurer's Report detailing income and expenditure.</p> <p>Further details on attached sheet.</p> <ul style="list-style-type: none"> • There has been a healthy textile collection, income from Giants lottery, and Christmas cards so far this term. • Committed expenditure includes the climbing wall and pantomime 	
4	<p>Events</p> <ul style="list-style-type: none"> • Calendar – it was agreed to provisionally put some things in the calendar and for HF to take it back to school to confirm dates: <ul style="list-style-type: none"> ✓ Festive Fair – 26th November ✓ Pocket Panto – 8th December ✓ Children's Christmas event – 8th December ✓ Bring and Buy Sale – 12th January ✓ Purple cow photo shoot - 3rd/4th February ✓ Film night – 9th February ✓ Mothers day shop – 9th March ✓ St Patrick's Day Event - 7th March ✓ Fathers day shop – 15th June • Christmas card update/feedback <p>All orders have gone in. Members fed back on why they had not bought as much or at all this year. Where classes had used pencil crayons rather than felt tip/paint the colours had not come out particularly well. In some cases the colour choices were poor e.g purple Christmas trees or the heavy use of black. There were spelling errors in the writing and some of it was hard to read. It was suggested that for next time brighter colours are used but also that colour choices might be discussed before and key spelling words might be written on the board or word printed out for the children to ensure better quality. HF to feedback to school.</p> <p>Cards should be back not long after half term and will be distributed then.</p> <p>Festive Fair 26th November</p> <ul style="list-style-type: none"> • Volunteers <p>Hayley Fisher, Sam Knight, Sam Hird, Karen Hirst, Vicky Sanderson, Rachel Guest, Nicky Robinson, Frances Thorton, Kathryn Preston, Nicky Nutton, Jo Spitzowski, Sarah Shaw, Hannah Simpson, Sarah Kendal, Liam Wilson, Evelyne Barrow, Katie Turner, Helen Ford, Sandra Atkinson (choir)</p> <p>Still need a few more in order to give people a chance to do things with their own children. – NR to advertise in newsletter</p> 	<p>HF</p> <p>HF</p> <p>FT</p> <p>NR</p>

	<ul style="list-style-type: none"> • Face painter – a parent’s friend does face painting and it was suggested she could come to the fair. After a discussion it was decided that the costing was high compared to the rest of the activities and that we were not using external people. FT to feedback to parent • Colouring comp – FT had given the blanks to EB to go out on Friday – HF to confirm they went out • Advert for connect - completed <p>Christmas Events</p> <ul style="list-style-type: none"> • Films – to be confirmed but likely Yr1 & reception will have short films and older children will have a full-length movie. Discussion about timings and food. Members like the idea of serving food as it makes it a special event. HF will check whether we can use the kitchen for the next meeting and then a decision can be made. 	<p>FT</p> <p>HF</p> <p>HF</p>
5	<p>Spending</p> <p>FT bought some cellophane at a closing down sale. There will be some expenditure around the Festive fair before the next meeting.</p> <p>Storage container - carried forward</p>	<p>HF/EB</p>
6	<p>Fundraising</p> <p>Cash for coins – FT to make container to go in each classroom – need to decide on end date.</p> <p>Jazzy media – HF to check with EB regarding the sheets and send out</p>	<p>FT</p> <p>HF</p>
7	<p>AOB</p> <ul style="list-style-type: none"> • Meeting schedule - rotation of days to be planned in • Notice board – Carried Forward • Leavers book/t-shirts/hoodies - FT (+VS) to liaise with EB 	<p>NR</p> <p>NR</p> <p>EB /FT</p>
8	<p>Date of Next Meeting</p> <p>Tuesday 7/11/17 6.30pm at school</p>	