



## St Aidan's First School PTA AGM Minutes

Held at school on September 21st 2017 at 7.30pm

Attendees:		
Committee members:		
Evelyne Barrow (EB), Helen Ford (HF) Rachel Guest (RG), Nicky Robinson (NR) (Secretary), Vicky Sanderson (VS) (Chair), Frances Thornton (FT) (Treasurer)		
Other members:		
Sam Hird, Sarah Kendal, Nicky Nutton, Hayley Fisher, Jo Spitzkowski (JS), Adrian Spitzkowski, Sam Knight, Laura Hallas Hoyes.		
Apologies:		
No apologies given		
Agenda Item		Action
1	EB welcomed everyone to the meeting and explained the value the PTA has to the school in terms of its fundraising activities.	
2	No apologies given	
3	The minutes from the Annual General Meeting held on the 22nd <sup>th</sup> September 2016 were reviewed and agreed to be an accurate record of proceedings.	
4	No matters arising.	
5	<p>VS gave the Chair's Report, which reminded everyone of the aims of the PTA. It acknowledged all the activities that had been undertaken as well as highlighting the positive feedback received in regard to successful events, the successful implementation of cashless payments and the now established regular income streams. The report also identified the things that need to be focused on moving forward.</p> <p>VS also thanked everyone for their generosity and support over the last 12 months.</p> <p>(Please see full Chair's Report – PTA AGM September 2017)</p>	
6	<p>FT presented the <b>Treasurer's Report</b> detailing income and expenditure.</p> <p>She highlighted that <b>all</b> events had been profitable and every term a significant sum had been raised. She confirmed there was just over £4500 in the bank but acknowledged that some of the money was already committed in 17/18. Individual event breakdown of profits/expenditure can be found in the full report on the website</p>	

7	<p>FT identified that Mark Swales – a parent unaffiliated with the PTA – had reviewed the accounts up to August 2017 and he was happy with them. It was agreed to ask if he would be willing to do so next year. FT to confirm</p>	FT
8	<p>Election of Officers and Trustees of the Committee</p> <p>NR agreed to stand as Secretary and was elected.</p> <p>FT agreed to stand as Treasurer and was elected</p> <p>EB, HF and JS agreed to stand as Ordinary Committee Members and this was unanimously agreed.</p> <p>Unfortunately no one agreed to stand as Chair for the forth-coming year. It was agreed to advertise the role further and review at the next meeting.</p> <p>It was clarified that all Committee Meetings are open to all PTA members, which includes all parents and staff of the school.</p>	
9	<p><b>Date of Next Meeting</b></p> <p><b>Monday 2<sup>nd</sup> October at the Grove at 7pm</b></p> <p><b>The meeting was closed</b></p>	