



St Aidan's PTA Committee Meeting Minutes

Held at The Grove on 02 October 2017 at 7pm

Attendees:		
<p>Evelyne Barrow (EB) (Chairing the meeting), Helen Ford (HF), Rachel Guest (RG), Sam Hird (SH), Sarah Kendal (SK), Jo Spitzkowski (JS), Frances Thornton (FT) (Treasurer, taking minutes)</p> <p><i>*committee members in BOLD</i></p>		
Apologies:		
<p>Nicky Robinson (NR)</p>		
Agenda Item	Action	
1	EB welcomed everyone to the meeting.	
2	<p>The previous Committee Meeting was held on 07 July 2017. Matters arising were:</p> <ul style="list-style-type: none"> • Climbing Wall - the preferred location for this was not spacious enough according to the manufacturer's guidelines therefore a new location would need to be identified. EB to look into an alternative location. FT to request information from VS in relation to the research she had previously undertaken. 	EB/FT
3	<p>FT presented the Treasurer's Report detailing income and expenditure since the last Committee Meeting.</p> <p>FT also provided a breakdown of events held over the last 3 years along with the profit from these.</p>	
4	<p>Events</p> <p>It was agreed that we would like to hold the following events this academic year:</p> <ul style="list-style-type: none"> • Purple Cow Photoshoot – FT to enquire about available dates • Festive Fair (see below) • Christmas events (see below) • A bring & buy sale plus pre-loved uniform sale to be held in January, exact date TBC • Nativity DVD – FT to arrange date for filming (nativity is on 18 & 19 December) • Mother's Day Shop – date TBC • Father's Day Shop – date TBC • Easter Raffle – details TBC • Frozen Friday's in June & July 2018 • Tea Towels in the Summer Term • Film Night in Spring & Summer Term 	<p>FT</p> <p>FT</p>

	<ul style="list-style-type: none"> • Leaver’s Book – Vicky Sanderson has expressed an interest in organising this. FT to follow up with VS <p>Summer Fair – this was discussed and agreed that if there is someone willing to lead the organising of this then we would consider holding a Summer Fair. To add to agenda for next meeting to discuss further.</p> <p>Festive Fair (joint with Church) – to be held at school on Sunday 26 November 2017. It was agreed that we would use the same format as last year, as long as we had enough volunteers. Other ideas for games were a Rudolph hoopla, guess the number of sweets in the jar and an advent calendar game where a drawer is chosen and whatever is in the drawer is won.</p> <p>The brass band would not be attending this year but the school choir would be asked to sing and possibly the ukulele group could play.</p> <p>FT to arrange for a colouring competition flyer to go out before half term.</p> <p>EB to arrange for a poster /advertisement to be designed for Connect magazine.</p> <p>Christmas Events – it was agreed that a film night would be held on Friday 8th December (same day as Pocket Panto). All children to go home after school and come back in either pyjamas/Christmas jumper etc. Reception and Year 1 would have an age appropriate film/TV programme in the Year 4 classroom. Year 2 to Year 5 would have a film in the hall. Hot chocolate/marshmallows/gingerbread etc. served in an interval. To be discussed further at next meeting.</p> <p>Christmas Cards - FT said that these are now with the printers and samples would hopefully be received soon. There would need to be a short ordering period as final orders need to be in by 17 October 2017 to ensure a discounted rate and therefore more profits. FT to arrange.</p>	<p>FT</p> <p>NR</p> <p>FT</p> <p>EB</p> <p>FT</p>
5	<p>Spending</p> <ul style="list-style-type: none"> • New wish list <p>EB said that the main focus for school was fundraising for the new playground equipment as unfortunately the grant that had been applied for had been unsuccessful.</p> <p>Other items required were IT related.</p>	

	<p>A new storage box for outdoor games, previously purchased by the PTA, was required. EB/HF to look into a suitable storage container and provide the Committee with their requirements. JS knows someone who deals with plastic storage containers so will also look into possibilities.</p>	EB/HF/ JS
6	<p>Fundraising</p> <ul style="list-style-type: none"> • Cash4Coins – This had been successful when run in 2014/15. FT to promote this throughout this academic year and run a class competition as we did previously. 	FT
7	<p>AOB</p> <ul style="list-style-type: none"> • Meeting schedule & Venue It was agreed that future meetings would be held in school and tea/coffee would be served – attendees could bring their own drinks if preferred. EB to discuss future dates with NR. 	EB/NR
8	<p>Date of Next Meeting</p> <ul style="list-style-type: none"> • Thursday 19 October, 7pm, in school. 	