



St Aidan's PTA Committee Meeting Minutes

Held at the school on 7 November 2017 at 6.30PM

Attendees:	
Evelyne Barrow (EB), Nicky Robinson (NR) (Secretary), Jo Spitzkowski (JS) (chairing meeting), Frances Thornton (FT) (Treasurer)	
Rachel Guest (RG), Sam Hird (SH), Sarah Kendal (SK)	
Apologies:	
Helen Ford (HF)	
Agenda Item	Action
1	JS welcomed everyone to the meeting.
2	<p>NR reviewed the minutes from the previous Committee Meeting.</p> <p>Matters arising:</p> <ul style="list-style-type: none"> • Climbing wall (HF/EB) – it was agreed to fund a site visit if required (up to £150 to ensure the correct product/place was chosen) • Leaver's items (FT/EB) – leavers' clothing products were discussed but EB said they would not be able to wear them on the day at school nor to any school trips. This was because of students who may not be able to afford products who would be singled out. • Events – see below • Summer fair feedback re timing/sports day (HF) - No firm plans were discussed in relation to another large event. It was said Fridays would be better than the weekend. Suggestion on a spring raffle / event from 2pm on a Friday in May was suggested. Other ideas included a Chocolate raffle for Easter or an Easter hunt perhaps linked to a coffee afternoon event. It was agreed to revisit this after the Christmas events. • Calendar - confirmation of dates (EB). The dates from last meeting were confirmed with School: <ul style="list-style-type: none"> ✓ Festive Fair – 26th November ✓ Pocket Panto – 8th December ✓ Children's Christmas event – 8th December ✓ Bring and Buy Sale – 12th January ✓ Purple cow photo shoot - 3rd/4th February ✓ Film night – 9th February ✓ Mothers day shop – 9th March ✓ St Patrick's Day Event - 17th March ✓ Fathers day shop – 15th June • Storage box – HF/EB to select and let the committee know. • Wish List (HF) <ul style="list-style-type: none"> ➤ Dictionaries – (HF) EB confirmed that the last set was still in use but they needed more. School to research and let us know which products ➤ Thesaurus – School to research and let us know which products ➤ Atlas – School to research and let us know which products ➤ Paintbrushes – short thicker ones – not applicable anymore ➤ Board Games – Still trying to get donations for this. Advertise in next PTA newsletter (NR) FT to ask Ruth Sherrin about anything coming to charity shop.

	<ul style="list-style-type: none"> ➤ RE artefacts box x3 religions – carried forward – HF to come back with costings ➤ IT equipment – committee asked for details and plans around IT spending to see how the PTA could contribute. 	
3	FT presented the Treasurer's Report detailing income and expenditure including £367 raised on Christmas cards. Taking out committed expenditure and £500 balance we have approximately £1000 in the bank. Further details on attached sheet.	
4	<p>Events</p> <ul style="list-style-type: none"> • Festive Fair – still need more volunteers needed at this stage. NR to post to PTA/volunteer groups/news letter. SH to work on poster/letter for Christmas treasure hunt. SH/JS/SK working on Water & wine. FT to email a letter to JS for use at Co-op. Use volunteer group to track bottle numbers. Ask Hayley Fisher to visit Henry's and Volare for donations. <p>Reindeer Hoopla under way – NR to order Quoits game for hoops and then donate to school. Grow (Kathy) want to run a stall to make things out of willow. Mr Pickles may be helping with this.</p> <p>Elves workshop – SK/KH have elf outfits, socks ordered (to be prepared), fillings all ordered. NR to ask for more paper from Kate Dyson.</p> <p>Shopping still to do:</p> <ul style="list-style-type: none"> – prizes and advent calendar gifts to be ordered/purchased – reindeer chocolate to order – ice and slushie syrup to order – more mulled wine? <p>Location map still to organise – FT to contact church to see if any preferences. Volunteers need to be there from about 1pm. EB to confirm access to school on Saturday to allow preparation.</p> <ul style="list-style-type: none"> • Christmas Film night – Members are keen to serve food. Potentially the same food for all but in two different areas/timings – need to check with Debbie what can be done (FT) – Hot dogs nachos/wedges, ice cream pudding or choc drink and treat. Film to be decided but something Christmas based such as nativity. Younger ones to watch shorts/sing along rather than movie length. – Sibling discount £6 for 1, £11 for 2 and £15 for 3 – FT to discuss with Mr Wilson about how this can be done on parent pay – FT/NR to shop for event 	
5	<p>Spending</p> <p>There has been on-going spending for the festive fair and the film night. To be reported at next meeting</p>	
6	<p>Fundraising</p> <p>Cash for coins competition to be started in the new year</p>	
7	<p>AOB</p> <ul style="list-style-type: none"> • Leavers Book – VS is working on this and will feedback to the committee at a later date. • Best Pets (Batley) are running a competition to win bird food and feeders – SH is going to go to a local pet store to enter the school/PTA. 	
8	Date of Next Meeting – 14 th December evening date and time to be confirmed	