



St Aidan's PTA Committee Meeting Minutes

Held at the school on 7/6/18 at 6.30pm

Attendees:	
Helen Ford (HF), Nicky Robinson (NR) (Secretary), Jo Spitzowski (JS) Frances Thornton (FT) (Treasurer) Vicky Sanderson (VS)	
Apologies:	
Evelyne Barrow	
Agenda Item	Action
1	NR welcomed everyone to the meeting.
2	<p>NR reviewed the minutes from the previous Committee Meeting. Matters arising:</p> <ul style="list-style-type: none"> GDPR – it was agreed to look at the academy policy to see what was included and also review other material to produce a letter/policy for the PTA GDPR – it was agreed to look at the academy policy to see what was included and also review other material to produce a letter/policy for the PTA Gambling licence (EB) – EB to contact to follow up Fashion show (EB) – Carried forward IT Equipment – Three quotes were viewed. Item agreed at £1500. School to order and money to be transferred. Musical instruments – HF to liaise with staff but items agreed in principle including frame of instruments. Cash for coins – Mars are the winner – to be announced at assembly. It was agreed the sterling donated would be added to the musical instrument fund Events an fundraising - see below
3	<p>FT presented the Treasurer's Report detailing income and expenditure. There is a lot of committed expenditure including the laptop trolley, leavers gift and pocket panto. Uptake at film night was less than usual – agreed to monitor this.</p> <p>Further details on attached sheet.</p>
4	<p>Events</p> <ul style="list-style-type: none"> Father's Day shop- 15th June – Shopping completed, wrapping day organised, volunteers to run the shop organised. Raffle – A few prizes to chase up, FT to add to parent pay. Frozen Fridays 8th June start – NR to add to facebook and print of price list. Icecreams now in school

	<ul style="list-style-type: none"> Car boot 8th July – postponed until September. VS/JS to lead on this. Need some advertising to go out before the end of the year. 	VS/JS
5	<p>Spending</p> <p>n/a</p>	
6	<p>Fundraising</p> <p>Tea towel – final day for ordering 15th June</p>	FT
7	<p>AOB</p> <ul style="list-style-type: none"> New Parents evening – 21/6 – JS/NR to try to attend Park run tuck shop – offered the opportunity to run the tuck shop at the park run. Possibly just supply stock and their volunteers run the event. Agreed to explore this with KH 	<p>NR/JS</p> <p>FT/NR</p>
8	<p>Date of Next Meeting</p> <p>5th July 6.30pm</p> <p><u>AGM – 20 September 2018</u></p>	