



St Aidan's PTA Committee Meeting Minutes

Held at the school on 26th April at 7.00PM

Attendees:	
Evelyne Barrow (EB), Helen Ford (HF), Nicky Robinson (NR) (Secretary), Jo Spitzowski (JS) Frances Thornton (FT) (Treasurer) Rachel Guest (RG), Sam Hird (SH),	
Apologies:	
None from Committee but Kirkburton Co-op had been invited to attend and were unable to make it.	
Agenda Item	Action
1	NR welcomed everyone to the meeting.
2	<p>NR reviewed the minutes from the previous Committee Meeting. Matters arising:</p> <ul style="list-style-type: none"> • GDPR – it was agreed that we needed to add something to the website and Facebook pages. From September we would need signed forms re medical details for all students for attendance at PTA events in school to make sure we are GDPR compliant. NR/FT • Gambling licence (EB) – carried Forward EB • Fashion show (EB) – Carried forward EB • Carboot sale (NR) – we have some volunteers. Arrange a meeting to discuss what is needed for the event and assign roles – planned date 8th July. Intention to provide hot sandwiches, hot drinks, sweets and perhaps a couple of stall for donated items. NR/FT • Summer fair (NR) – not possible to do both so this event will not run • Wish List Atlases – all now in school – complete. All Board Games – keep looking charity shops and bring into school • IT Equipment – still waiting for three quotes – Carried Forward EB • Musical instruments – EB to look at TTS and other suppliers. NR to send out reminder via FB and newsletter EB/NR • Cash for coins – to be mentioned on Friday assembly, FT to post reminder to FB EB/FT
3	<p>FT presented the Treasurer's Report detailing income and expenditure. There is a lot of committed expenditure including the laptop trolley, leavers gift and pocket panto but several events to come which should leave a healthy balance.</p> <p>Further details on attached sheet.</p>

4	<p>Events</p> <ul style="list-style-type: none"> • Non-uniform day – to be left open on parent pay beyond the date to give people an opportunity to pay. • Film Night 11th May – Paddington 2 - £3.50 to include a drink, chocolate and sweets. NR to check volunteers. FT to monitor numbers. NR/FT to shop. Firm cut off date of 8th May. • Father’s Day shop- 15th June – Lots more shopping still to do. Ideas of socks, key rings, bottle openers, gardening items, torch, travel cups, lunch boxes. Planned date of 13th June for wrapping evening • Raffle – Agreed to buy tickets (FT) and send home and sell them on the day of car boot sale. The raffle would be drawn on this day too. • Frozen Fridays 8th June start – RG to check company shop for ice creams 	<p>FT</p> <p>NR/FT</p> <p>FT/NR</p> <p>FT</p> <p>RG</p>
5	<p>Spending</p> <p>n/a</p>	
6	<p>Fundraising</p> <p>Tea towel – the paper for the drawings has been passed to HF to distribute to staff and begin the drawing</p>	<p>HF/teachers</p>
7	<p>AOB</p> <ul style="list-style-type: none"> • Leavers book – on going. VS liaising with KT to get individual sheets completed. School asked for photos of any trips etc 	<p>VS/KT</p>
8	<p>Date of Next Meeting</p> <p>7th June 6.30pm</p>	