



## St Aidan's PTA Committee Meeting Minutes

Held at school on 12<sup>th</sup> November at 7:15pm

| Attendees:   |   |             |
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| Evelyne Barrow (EB), Helen Ford (HF), Nicky Robinson (NR) (Secretary), Frances Thornton (FT) (Treasurer), Jo Spitzkowski, (JS) Sam Hird (SH), Sarah Kendal (SK), Vicky Brennan (VB), Katie Galloway (KG), Natalie Day (ND), Louanne Roberts (LR), Anne Clarkson (AC), Sam Knight (SKn) |   |             |
| Apologies:   |   |             |
| All committee members present.   |   |             |
| Agenda Item  |   | Action      |
| 1  | HF agreed to chair the meeting welcomed everyone to the meeting and said how nice it was to have the new faces.   |             |
| 2  | <p>NR reviewed the minutes from the previous Committee Meeting.</p> <p>Matters arising were</p> <ul style="list-style-type: none"> <li>Co-op Fund – The PTA had raised over £9,000 with the Co-op community Fund. It was agreed to have a separate committee meeting to discuss this and how to allocate funds. FT/HF/NR/VS to try to get to the celebration day at the co-op</li> </ul>  | FT/HF/NR/VS |
| 3  | <p>FT presented the Treasurer's Report detailing income and expenditure. As the cheque from the Co-op has not yet been received this amount is to be added later. The report details the few current events including Christmas cards, which has raised £379.</p> <p>Further details on attached sheet.</p>   |             |
| 4  | <p>Events</p> <ul style="list-style-type: none"> <li>Festive Fair – There are to be several games to be run by the PTA and staff members: <ul style="list-style-type: none"> <li>Water &amp; Wine – VB/ (with AC/SH to help with wrapping)</li> <li>Treasure Hunt – SH</li> <li>Stop Elf – Lauren/Clare</li> <li>Penguin Tumble – SK</li> <li>Rudolph – Mrs D/Mrs C</li> <li>Name Elf – VS</li> <li>Lucky Dip – HF</li> <li>Guess sweets – Mrs W/Mrs Burkinshaw</li> </ul> </li> </ul> <p>FT to look at what prizes we have already and purchases additional.<br/> Event to be advertised in school news letter with requests for donations for Wine and wine bottles<br/> HF to open school at 12am on Sunday to allow set up time.<br/> EB to liaise with church re their access to school and set up.<br/> NR to advertise on FB</p> | All         |

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|   | <ul style="list-style-type: none"> <li>• Film night – a date was agreed for film night in January. (25<sup>th</sup>) LR and AC agreed to do the prep for this in terms of the refreshments.</li> <li>• Nativity raffle – PTA has a few bottles of wine for the nativity raffle. Arrangements to be made for selling tickets on the night.</li> </ul> |       |
| 5 | <p><b>Spending</b></p> <ul style="list-style-type: none"> <li>• Wish List – to be discussed in school and brought to the next meeting</li> </ul>   | EB/HF |
| 6 | <p><b>AOB</b></p> <p>PTA moving forward – after a meeting with interested people outside of this meeting it was decided to review the interest/commitment after the new year. Notice for the EGM should be given on the 7<sup>th</sup> January. This will be discussed further at the next meeting</p>   |       |
| 7 | <p><b>Date of Next Meeting</b></p> <ul style="list-style-type: none"> <li>• <b>14<sup>th</sup> January at 7:15 at school</b></li> </ul>  |       |